

SEAKEEPER CRATE RECEIPT AND HANDLING



PRODUCT ALL SEAKEEPER STABILIZERS

PURPOSE

This bulletin provides definitive receipt inspection and handling criteria to be used by Seakeeper partner OEMs and Dealerships when receiving a Seakeeper gyro from a shipper.

BACKGROUND

Though much engineering design has been invested in the Seakeeper gyro shipping crates to prevent physical damage by typical shipping mishaps, damage still rarely occurs. A receiving agent must quickly ascertain the Seakeeper's condition, based on an external crate inspection, to sign and accept responsibility for receipt of the Seakeeper gyro.

Any evidence of a crate penetration or tipping should be closely scrutinized and documented on the shipper's bill of lading.

PROCEDURE

1. **VISUALLY INSPECT** crate exterior for evidence of following:
 - a. Penetration in wood panel sides and top
 - b. Misalignment of crate edges or corners or disassembled crate or broken band straps



- c. Damaged or missing crate fastening hardware

Crate missing four clip brackets on top and side edges



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2. **INSPECT** crate's Tip-N-Tell® indicator for evidence of tipping as follows:

a. **NOTE** an abundance of blue beads in triangle section of indicator as shown in examples below.



Image shows indication of tipping

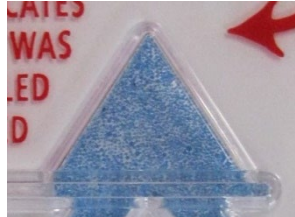
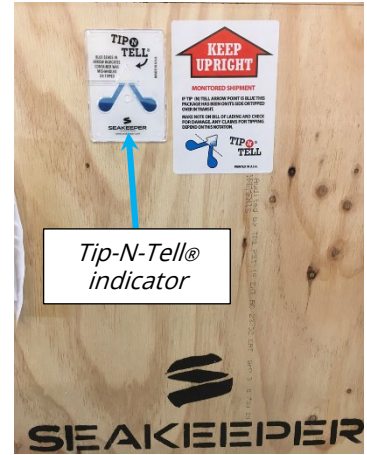


Image shows indication of tipping 180°



b. **IF** indicator has few scattered beads as shown below, **THEN CONSIDER** tip indicator as satisfactory (not an indication of tipping).



Image shows random beads in triangle by static electricity

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3. **IF** damage to crate evident or tip indicator unsatisfactory, **THEN PERFORM** one of following:

NOTE:

- Generally, carriers require notice of loss or damage **within 5 days** from date of delivery.
- Phrases such as **“subject to inspection”** or **“possible damage”** are not considered valid comments by carriers.

- a. Either **RECEIVE** shipment (preferred):
- i. **NOTATE** damage on Bill of Lading / Proof of Delivery **AND SIGN**. (Obtain a copy)
 - ii. **PHOTOGRAPH** damage of crate and Tip-N-Tell®.
 - iii. **SUBMIT** copy of BOL/POD, P.O., invoice or S.O. number, and photo of damage to Seakeeper Product Support Team within 48 hours at support@seakeeper.com.
- b. Or **REFUSE** shipment:
- i. **NOTATE** reason for refusal on Bill of Lading **AND SIGN**. (Obtain a copy)
 - ii. **PHOTOGRAPH** damage of crate or Tip-N-Tell®.
 - iii. **SUBMIT** copy of BOL/POD. P.O., invoice or S.O. number, and photo of damage to Seakeeper Product Support Team within 48 hours at support@seakeeper.com.
4. **IF** desired to stack crates, **THEN ENSURE** all following criteria met:
- a. Models Seakeeper 1 through 9
 - b. Stacked crates are of like models (i.e., Seakeeper 2 on top of Seakeeper 2)
 - c. Maximum stack height of two crates
5. **STORE** crates away from weather. [Seakeeper crates are not waterproof]

***** **END** *****

Revision	Description	Approval	Date
1	Initial release	A Patricio	11NOV2022
2	Added crate stacking criteria. Discontinued use of quick crates.	A Patricio	16NOV2023